



**PERFECT
BUSINESS ACADEMY**



PROFESSIONAL CERTIFICATE IN

odoo ERP

Business Operations & Advanced Process Management

This comprehensive program is designed to provide participants with both core and advanced knowledge of the Odoo ERP system. The training covers financial, inventory, procurement, CRM, production, quality control, and maintenance modules—equipping learners to streamline business processes and make data-driven decisions across departments.

No	Modules	Area covered
01	Master Data Setup	<ul style="list-style-type: none"> • Chart of Accounts • Banks • Customer & Supplier Master Data • Inventory Master Setup
02	Financial & Banking Transactions	<ul style="list-style-type: none"> • Journal Entries & Vouchers • Recurring Transactions • Fixed Assets Management • Budgeting & Cost Accounting • Financial Reporting • Customer & General Receipts, Supplier Payments • Cheque & Cash Deposits • Petty Cash & IOU Handling • Bank Reconciliation & Reporting
03	Inventory & Purchasing	<ul style="list-style-type: none"> • Stock Adjustments, Transfers, Counting & Revaluation • Batch & Serialization Tracking • Inventory Reporting • Supplier Agreements • Purchase Requests, Quotations, and Evaluation • GRN (Goods Receipt Note) & Supplier Invoicing • Import Costing, Returns and Purchase
04	Manufacturing & MRP	<ul style="list-style-type: none"> • Bill of Materials (BOM) and Version Control • Production Orders – Make to Stock / Make to Order • Material Transfers & Issuing • Production Receipts • Material Requirement Planning (MRP)
05	CRM & Sales Operations	<ul style="list-style-type: none"> • Lead Creation & Sales Opportunities Tracking • Marketing Campaigns • Sales Quotation Generation • Sales Order Creation • Sales Performance Reporting
06	Quality Control	<ul style="list-style-type: none"> • Instruction-Based Quality Checks • Pass-Fail & Measurement Validation • Quality Alerts and Documentation
07	Equipment Maintenance	<ul style="list-style-type: none"> • Preventive & Corrective Maintenance Planning • Ensuring optimal equipment performance and minimizing downtime • Equipment Management • Maintenance Requests & Scheduling • Maintenance Calendar & Team Assignments • Reporting and Analytics

Target Audience:

1. ERP Consultants & Implementers
2. Finance, Procurement & Inventory Professionals
3. Manufacturing, Maintenance & Quality Managers
4. CRM & Sales Executives
5. Business Analysts & IT Professionals
6. Entrepreneurs & Career Changers

Duration

45-48
hours

Investment

Rs.
60,000/-

Commencement

September
2025

Training Day

Weekdays /
weekends

Class mode



Trainers



Dilini Gunarathna

Project Manager - Cloud ERP - Team Leader
Perfect Business Solution Services (Pvt) Ltd

- PMP
- SAP Certified Application Associate - SAP S/4HANA Cloud (public)
- Sourcing and Procurement Implementation
- SAP Certified Application Associate - SAP S/4HANA Cloud (public)
- Sales Implementation
- SAP Certified Associate - SAP Business By Design Implementation
Consultant
- Odoo 17 Functional Consultant Certification



Pesala Welgama

Project Manager - Cloud ERP
Perfect Business Solution Services (Pvt) Ltd

- Certified Consultant- SAP S/4HANA & Odoo



Perfect Business Academy (Pvt) Ltd



+94 76 607 0191



ajiths@perfectbss.com



PBSS Tower No, 233 Biyagama Rd, Kelaniya



academy@perfectbss.com



PBSS GROUP